



Fire Safety Educators of Colorado
Meeting Agenda – November 9, 2007
Hosted by Loveland Fire & Rescue



Meeting Called to Order at 0900

McEvoy Minute

Mr. Jensen: October's school visits to 3,000 students were successful and he teamed with Evergreen Auxiliary to raise money for pet oxygen masks. He should have mentioned the Baskin-Robbins/Colorado Avalanche partnerships that encouraged students to develop and practice home escape plans, and publicly thanked Ms. Trost for her help with to JFS cases.

Mr. Pringle: Loveland Fire had received a donation of pet masks earlier in the year, and put them in the field with the caveat "we are not as veterinary service."

Mr. Gasowski: He spent the month at box store events and safety fairs and admitted, "We still do mouth-to-mouth on our animals."

Ms. Miller: Central City made fire prevention handouts for kids, but casino customers rarely request station tours.

Mr. Pribble: He attended 125 prevention themed events in September and October. Arvada also has had saves with its pet masks.

Mr. Love: Poudre Fire Authority also has its compliment of pet masks. He said he's still "waiting for it to slow down" in regards to fire prevention month.

Mr. Engelhardt: He's been extremely busy with outreach and investigations, but was reluctant to share details.

Ms. Rayne: She was happy to be attending her first meeting after several years of membership now that her museum has "a staff." She promoted an upcoming training for educators on the "Play Safe! Be Safe!" program.

Mr. Onthank: Milliken stole a puppet show idea. "It was an absolute blast," he said, after presenting it for two straight weeks in October.

Mr. Gross: Golden has a new educator, but his identity will be revealed at a later time. Golden also has pet masks in hand. In Boulder, he assisted with programs for the 1st, 2nd and 3rd graders at 11 schools and Boulder Fire is focusing new attention on teaching apartment tenants about the dangers of grilling on patios following another devastating fire.

Mr. Drage: He had nothing else to add to Loveland's report.

Ms. Kutchen: After stopping Mr. Jensen's heart, she noted that North Metro's Community Outreach Division had been dissolved and the educators integrated into the Fire Prevention Division. Two huge open houses and 21 schools kept her busy and North Metro was again looking to hire another educator.

Ms. Leeka: Westminster has pet masks for each engine, and in terms of humans, she provided programs for the city's 3rd graders.

Ms. Blunt: She presented programs to 1st, 2nd and 3rd graders, too, and utilized a home escape plan story. Now that the students have completed their homework, she's responsible for coordinating pizza parties.

Ms. Taylor: Parker Fire conducted a poster contest for all 12,000 of its kids, but only a fraction participated. She's looking into new ways to reach students using other media.

Mr. Pringle: He returned to the spotlight to provide a brief description of Loveland Fire & Rescue.

Minutes from Sept. 14, 2007, approved as presented.

Treasurer's report approved as presented. We have \$6,884.47 in checking and \$49,571.26 in savings

for a combined total of \$56,455.73. However, Ms. Blunt noted that the invoice for the Denver Post Project had not yet arrived. Additionally, our taxes would be submitted soon.

Report from Related Organizations

Colorado State Fire Chiefs ~ A reminder that FSEC is welcome to attend CSFC meetings and that Paul Cooke is super supportive of our efforts.

Fire Marshals of Colorado ~ We're also welcome at the FMAC meetings as well as the Northern Colorado Fire Marshal's group.

Emergency Services Public Information Officers of Colorado ~ Ms. Trost reviewed the recent training in which the Denver Police Department asked that ALL media requests (and requests from other sources) about the Democratic National Convention be directed to Lynn Kimbrough of the Denver District Attorney's Office (lmk@denverda.org) both for logistics research and for security issues. Additionally, a victim's advocate offered tips on how PIOs should work with victims rather than against them. For example, an interview placed at the wrong time can interrupt a victim's ability to recover fully from the incident.

EBoard ~ The Eboard will meet in the near future to outline goals for the coming year and discuss the instructor fee schedule.

Committee Reports

Denver Post Project: (ejensen@evergreenfireescue.com) Mr. Jensen reported that the Denver Post insert was received by 14,700 kids through the NIE program and countless others through sponsor agencies. The project cost \$26,400 this year. Several checks were outstanding including North Washington FPD, Poudre Fire Authority, Wal Mart and the National Fire Sprinkler Association. The Post agreed to split the estimated difference with FSEC between sponsorships and actual costs.

Mr. Pringle shared Loveland Fire & Rescue's activity book as a successful model of another print medium carrying fire and life safety messages to children.

Mr. Jensen asked for volunteers to form a new Publications Committee to investigate multi-media solutions at a more efficient cost to spread life safety messages to students. Ms. Rayne will add an activity book to the Denver Firefighter Museum's AFG grant application as part of that new momentum. Expressing interest in that committee were Ms. Rayne, Ms. Trost, Ms. Miller, Ms. Blunt, Ms. Kutchen, Ms. Leeka, Mr. Pringle and Mr. Gasowski.

Conference: (scott.pribble@arvadafire.org)

Now that we've decided to have one, according to Mr. Pribble, the committee will be investigating logos, picking speakers and recruiting sponsors for the Fire & Life Safety Educators Conference of the Rockies, scheduled for April 23-25, 2008.

Mr. Jensen, the co-chair of the sponsorship subcommittee, asked each FSEC member to email him with the name and contact information for a company in each member's district. He wants the conference to represent all of Colorado and Wyoming just as our membership does.

Awards: Katie Moore (kmoore@littletongov.org)

Although Ms. Moore was absent, we suggested that she plan for a spring awards banquet, possibly in February, where the Program of the Year and Educator of the Year awards can be presented. We'll wait to hear whether to have an afternoon or evening banquet. Mr. Jensen offered to update the nomination forms and will coordinate their distribution with Ms. Moore. The membership asked Mr. Jensen to send the forms to chiefs and fire marshals as well as members to draw additional nominations.

Certifications: Ms. Taylor explained the process needed to create a new testing procedure for the Juvenile Firesetter Intervention program that meets the NFPA Standard instead of the IFSTA textbook. A similar process is needed for the upper levels of Fire & Life Safety Educator (II and III as well as instructor).

Curriculum: Katie Moore (kmoore@littletongov.org) Although absent, Ms. Moore still hopes to receive lesson plan ideas for students in 3rd, 4th, 5th and 6th grades for inclusion on the website and as resources for members.

Election of Officers --

Ms. Moore withdrew her name via telephone. Mr. Pribble was elected unanimously to the office of Vice President, with a term of 2008 and 2009.

Incumbent Ms. Blunt accepted her nomination to the post and was elected unanimously to the office of Treasurer, with a term of 2008 and 2009.

Old Business

Name Change ~ We'll consider a name change, at least in a "doing business as" format at the January meeting.

Logo Enhancement ~ Submit logo ideas to Mr. Jensen for distribution in advance of the January meeting.

Apparel ~ Standing by pending name and logo discussions.

New Business

Our 2008 Meetings will be:

January 11 @ Westminster Station 2 (92nd and Lowell)

March 14 @ West Metro

May 9 @ Denver Firefighter Museum

July 11 — TBD

September 12 @ Greater Brighton

November 14 @ North Metro

***the membership suggested having the July meeting at one of our member agencies in the southern part of the state, such as Pueblo, Colorado Springs, Castle Rock, Fountain-Ft. Carson or Black Forest. Email ejensen@evergreenfire Rescue.com to claim that meeting.

Boulder, Loveland and Poudre Fire Authority offered their facilities as reserve alternatives.

Grant Ideas

Ms. Leeka asked for other members' plans to apply for Prevention and Safety Grant funds and found several members applying to build programs for slash chipping, assembly occupancy fire code presentations, a Hazard House and fire truck robots.

Turf Wars

Ms. Leeka also suggested that we all notify our neighbors when conducting outreach programs in another district's turf, regardless of FSEC membership status.

Door Prize ~ None

Training

Mr. Pringle and Mr. Englehardt demonstrated the Safety Sam program utilized by Loveland Fire & Rescue.

Members in attendance

Dawn Blunt (Greater Brighton), Ty Drage (Loveland), Dan Engelhardt (Loveland), Steve Gasowski (Parker), Joe Gross (Golden), Einar Jensen (Evergreen), Patrick Love (Poudre), Pam Kutchen (North Metro), Sherrie Leeka (Westminster), Caitlyn Miller (Central City), Chad Onthank (Milliken), Scott Pribble (Arvada), Scott Pringle (Loveland), Angela Rayne (Denver Firefighters Museum), Tracey Taylor (Parker) and Micki Trost (West Metro).

Quotes of the Month

“I made sure the weather was okay.” -Ms. Taylor

“We still do mouth-to-mouth on our animals.” -Mr. Gasowski

“Whether they need it or not, right?” -Mr. Pringle

“Kissing dogs is not part of our job!” -Ms. Rayne

“That’s my job... to say *so moved*.” -Mr. Pribble

“It’s a lobster claw behind Venetian blinds, right?” -Mr. Pringle

Meeting Adjourned at: 1153

Respectfully Submitted by Einar Jensen, Secretary



Fire Safety Educators of Colorado
Executive Board
Minutes – December 14, 2007
Hosted by IHOP of Thornton



Meeting Called to Order at 0830

I. Bylaws

Ms. Taylor asked each officer to review the current bylaws so the Executive Board (E-Board) could meet in the near future to update them. Eventually, the bylaws will be posted on the website for all to peruse at will.

II. Standard Operating Guidelines

Ms. Taylor suggested that FSEC develop a set of SOGs, but discussion determined an FSEC Handbook would satisfy the need to capture procedures for the organization, strategies for earning appropriate certifications as life safety educators, duties of officers, the procedure for submitting taxes and updating the 501c3 status and other issues. This information also will find its way to the website, but probably in the members' section.

This conversation included contacting Paul Cooke of the Colorado State Fire Chiefs Association for a set address for FSEC's government business. Conference and membership personnel will maintain separate addresses to ease those projects' completion.

Additionally, Mr. Jensen volunteered to write a brief historical sketch of FSEC. Ms. Taylor also asked that a list of past Educators and Programs of the Year be developed so we can celebrate those achievements more than a single year.

III. Flameless Candles

Although the flameless candles fundraiser was successful, Mr. Pribble suggested it was too troublesome to continue. Ms. Blunt agreed, especially since so many flameless candles are flooding the market. Therefore, our role should be to sell the remaining ones we have and advocate their use by our communities.

IV. Name Change

We decided not to change the name of FSEC officially, but we will create a "doing business as" document to include Fire & Life Safety Educators of Colorado as one of our names. Therefore, it may appear on logos, patches and documents in the future.

V. Apparel Purchasing

We agreed that we should renew our efforts to update the FSEC logo. Mr.

Jensen will poll the membership for ideas to be presented at the January meeting.

Once the logo is finalized, it will be available for embroidery at multiple shops convenient and cost effective to as many members as possible. The Eboard will set rules for payment (how much apparel FSEC buys versus the individual) at a future meeting.

VI. Fire & Life Safety Educators Conference of the Rockies

Traditionally, when the conference was an independent project, FSEC donated \$5,000 to the conference to be a major sponsor of the event. However, FSEC now owns the conference, having dissolved any independence, so such a set donation no longer makes sense. FSEC will cover the difference between conference expenses and income (tuition, grants, sponsorships) in 2008 and into the future.

VII. Grants for the Conference

Mr. Jensen said he missed the deadline for the Gay & Lesbian Fund grant, but with a few signatures from Ms. Taylor, he did apply for a grant from the FM Global Foundation. He also remains optimistic about corporate sponsors for the conference.

VIII. Committees within FSEC

Ms. Taylor asked that our existing committees (Publications, Conference, Certifications, Curricula and Awards Banquet) need structure, chairpeople, rosters of members and more formal reports at meetings. Such structure should encourage new participation in those committees and enable those groups to achieve more for FSEC.

IX. Awards Banquet

The awards banquet will be the evening of February 29, 2008. The Awards Banquet Committee, which consists of Katie Moore, Mandy Reed, and one member of the Eboard at the minimum, will finalize the timing, location and other details.

Nomination forms for Educator of the Year and Program of the Year will be distributed at the January meeting. All nominations will be sent to the committee and FSEC's membership will vote for the winner.

The FSEC member and one guest will be free; all other people attending the banquet will be charged based on the event's expenses. A cash bar may be available, too.

X. Fire Rescue International Participation

Ms. Taylor said the Colorado Division of Fire Safety has invited FSEC to have a booth on the Exhibit floor for the duration of the event. Each of us committed to staffing the booth and encouraging other members to do the same.

XI. Fire Safety Line9

Mr. Pribble proposed participating in a Fire Safety Line9, or similar pro-

gram, with KUSA in 2008, to generate publicity for life safety educators and FSEC.

Additionally, he proposed having FSEC buy billboard space and advertising in newspapers around Fire Prevention Month to spread the good word about prevention and safety. The Eboard will research these ideas in conjunction with the Publications Committee.

XII. Training

Mr. Pribble suggested that FSEC sponsor a mini-conference, possibly in late summer, to provide additional training opportunities for members. Members would be free while others would pay a fee to attend the course. The Eboard agreed the Conference Committee should pursue this project.

XIII. Taxes

Ms. Blunt contacted the IRS and learned the paperwork was postmarked on time. Any potential late fees may be waived by the IRS, according to the IRS help center guy with whom she spoke.

Respectfully submitted,

Einar Jensen, FSEC Secretary